
Database Administrator

Widely recognized as Canada's leading litigation practice, we have successfully represented clients' interests in some of the most complex, high-profile cases in Canadian legal history. Focusing exclusively on litigation and advocacy, we practice across dozens of legal areas and industries and represent our clients where it counts – on our feet in all levels of the courts and before every kind of tribunal. Our subject-matter expertise and extensive courtroom experience is consistently recognized by clients, peers, and senior members of the legal profession in leading legal publications, including Chambers Canada and Lexpert. We offer the opportunity to work alongside and learn from some of Canada's most highly regarded litigators. Our partners are ranked among the best of their peers nationally and lead a mentoring and development program that attracts gifted lawyers who are committed to upholding the highest professional standards.

Lenczner Slaght is currently seeking a **Database Administrator**.

ROLE DESCRIPTION

The Database Administrator is responsible the day-to-day operations of multiple databases and integration services. Duties include backups/restores, disaster recovery testing, performance analysis and tuning, index maintenance, application integrations, and monitoring of data. The successful candidate will administer, maintain, and develop procedures for ensuring the security and integrity of our databases. You will perform database and software life-cycle activities to ensure highest level of system performance and availability and compliance with business requirements. Responsible for performing SQL, and MySQL Database and Application server administration, including backups and restores.

ROLES & RESPONSIBILITIES

- › Maintain the performance of database servers.
- › Maintain and optimize database security.
- › Maintain database standards.
- › Manage database Identity & Access Management.
- › Performance tuning of database systems.
- › Install, upgrade, and manage database applications.
- › Diagnose and troubleshoot database performance & errors.
- › Diagnose and troubleshoot application integrations, resolving any errors
- › Monitoring database and integration jobs, logs and break-fix as required
- › Create and manage database reports, visualizations, and dashboards.
- › Create automation for repeating database tasks.
- › Assist **Cloud & System Administrators as needed**.
- › The operations team is on 24/7 on call schedule.

EDUCATION & EXPERIENCE

- › Bachelor's degree in computer science or a related field

- One to three years of experience in database administration, information technology, database architecture, or a related field
- MCSE/MCSA certifications preferred
- Experience with Linux and Windows Server environments
- Extensive experience with database & integration technologies (MS SQL, MySQL, PostgreSQL (Intapp Boomi))
- Experience with cloud services (AWS, Microsoft Azure) a plus

KEY SKILLS & CHARACTERISTICS

- Strong command of SQL and SQL server tools
- Advanced knowledge of database security, backup and recovery, and performance monitoring standards
- Understanding of relational and dimensional data modeling
- PowerShell and Unix shell scripting skills
- Familiarity with SSAS, SSIS, SSRS
- Strong mathematical and statistical knowledge
- Excellent written and verbal communication skills
- Impeccable attention to detail

OTHER INFORMATION

- **Reporting Details:** Manager, Infrastructure & Cloud and Application Services
- **Hours of Work:** Overtime is to be expected from time to time. This is a hybrid position.

WHAT DIFFERENTIATES US?

We are a firm with deep values, centered around our commitment to excellence and winning. We are also dedicated to promoting and advancing equity, diversity and inclusion in our workplace and in the legal profession. We maintain an inclusive work environment comprised of people with diverse perspectives, backgrounds, identities, and cultures who are all valued, respected, and have an equal opportunity to develop, advance, and be heard. We have developed several award-winning and forward-thinking initiatives, including resume anonymization in student recruitment to decrease barriers for diverse candidates and [ReferToHer™](#), a program aimed to balance the scales on referrals for female lawyers. We have also made continuous process improvement and innovation a key strategic priority. Learn more about our programs by visiting litigate.com.

Qualified candidates are asked to submit their cover letter and resume [HERE](#).

Lenczner Slaght invites applications from all qualified candidates. We encourage applications from racialized persons/ persons of colour, women, Indigenous/Aboriginal People of North America, persons with disabilities, LGBTQ2+ persons, and individuals from other equity deserving groups. We are committed to employment equity and diversity in the workplace. Accommodation will be provided in all parts of the recruitment and hiring process. Please direct all requests and questions to [Human Resources](#).